



WASHINGTON STATE BOARD OF REGISTERED SANITARIANS

P.O. Box 384, Snohomish, Washington 98291

(425) 377-1855

wsbrs.secretary@gmail.com

WASHINGTON STATE BOARD OF REGISTERED SANITARIANS ANNUAL MEMBERSHIP MEETING TUESDAY, JUNE 23rd 6:00pm

Zoom Conference Call

Join Zoom Meeting

<https://zoom.us/j/95707520850?pwd=K1NTTC9oZnVGdE81LzRvZXpvUC9oUT09>

Meeting ID: 957 0752 0850

Password: 203980

One tap mobile

AGENDA

- 1. Introduction of Current Board Members**
- 2. Review Minutes of May 7, 2019 Annual Membership Meeting**
- 3. Treasurer's Report**
 - Current year budget report
 - Proposed 2020/2021 budget (review & approve)
- 4. By-Laws Change – REHS vs. RS**
- 5. Board Position – Seeking Candidates (term begins July 1st)**
- 6. Chairman Comments (Bruce)**
- 7. Incoming Chair Comments (Terry)**
- 8. New Business/Other Business**



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WASHINGTON STATE BOARD OF REGISTERED SANITARIANS ANNUAL MEMBERSHIP MEETING TUESDAY, MAY 7, 2019 @7:15am

WSEHA Annual Education Conference
Yakima Convention Center
Yakima, WA

MEETING MINUTES

1. **Introduction of Current Board Members**

Jennifer Garcelon, Bruce Straughn, Terry Clements and Toni Plemel were introduced. A sign in sheet reflects a total of 10 members present. Toni Plemel attended via phone.

2. **Minutes of May 8, 2018 Annual Membership Meeting-Discussion & Approval**

Written minutes were not available. It was noted that there were no bylaw changes in 2018. There was an adjustment to the budget to Jerry Caird and Jen Garcelon could attend NEHA. Jerry had missed attending in 2017.

3. **Treasurer's Report (Bruce)**

- Current year budget report as of May 1, 2019 shows a balance of approximately \$3,300 which will be used to cover the cost of February and May exams.
- Proposed 2019/2020 budget, with a small increase from current year was passed unanimously.

4. **Board Position – Seeking Candidates** (term begins July 1st)

At the time of the meeting only one person had expressed interest in the board opening. The end of May is the deadline for accepting candidates.

5. **REHS vs. RS**

The idea was expressed by several to give members the option to choose either REHS or RS when applying and give current members 1-2 year option for switching. Another approach that received support was to just amend the bylaws to allow use of RS or REHS but maintain WSBRs and use of RS officially.

6. **Bylaws Change Proposal** (Jen) (Article IV-Election and Article VIII-CEU report)

Changes to allow electronic ballots and only mail CEU reports once a year were passed unanimously.

7. **Chairman Comments – Past Year**

Jen expressed gratitude for the opportunity to work with everyone and how quickly the time passed.

8. **Incoming Chair Comments – Goals for Next Year**

Bruce is interested in updating technologies on the WSBRs website. His goal is to do so cost effectively and will do some research on it.

9. **New Business/Other Business – Any Issues Raised by Members/Board**

Webpage revisions has been a topic of discussion in past meetings and was also discussed at this meeting. Ideas on how to accomplish the update included outreach to members and other organizations and forming a subcommittee. CEU submittal changes to streamline the process were also suggested, such as providing a hyperlink to a course rather than sending a copy.

The use of RS or REHS was brought up again with the interest expressed to have something sent out to the membership regarding this issue.

WSBRS ANNUAL BUDGET REPORT 19-20 (July 1 - June 30)

6/10/2020		2019-2020 Budget	2019-2020 Actual	Difference 19-20 Budget vs. Actual	Proposed 2020-2021 Budget
REVENUE					
Dues		\$14,200.00	\$14,190.00	\$10.00	\$15,510.00
Exam/Reciprocity		\$4,000.00	\$2,250.00	\$1,750.00	\$1,625.00
Late Fees		\$250.00	\$550.00	-\$300.00	\$550.00
RS Stamp		\$100.00	\$120.00	-\$20.00	\$100.00
Study Guide Loan		\$110.00	\$208.00	-\$98.00	\$225.00
Study Guide Sales		\$150.00	\$149.00	\$1.00	\$0.00
Transfer from Savings		\$2,000.00	\$0.00	\$2,000.00	\$1,600.00
Misc.		\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUE		\$20,810.00	\$17,467.00	\$3,343.00	\$19,610.00
EXPENSES					
Board Expenses		\$300.00	\$0.00	\$300.00	\$200.00
CEU Committee		\$0.00	\$0.00	\$0.00	\$0.00
Consulting & Banking Svc. Fee		\$0.00	\$0.00	\$0.00	\$0.00
Equipment & Equipment Mtce.		\$125.00	\$265.15	-\$140.15	\$200.00
Exam Expenses		\$2,500.00	\$1,990.00	\$510.00	\$1,400.00
Executive Secretary		\$8,200.00	\$6,523.44	\$1,676.56	\$8,000.00
Internet Service/Website Fee		\$1,150.00	\$1,004.57	\$145.43	\$1,200.00
Legal-State Non-Profit		\$10.00	\$10.00	\$0.00	\$10.00
Liability Insurance		\$2,300.00	\$2,343.20	-\$43.20	\$2,350.00
NEHA Rep. Conf.		\$2,500.00	\$0.00	\$2,500.00	\$3,000.00
Office Supplies/Printing		\$850.00	\$420.39	\$429.61	\$800.00
Phone		\$1,200.00	\$983.23	\$216.77	\$1,200.00
Postage		\$1,475.00	\$855.32	\$619.68	\$1,000.00

	2019-2020 Budget	2019-2020 Actual	Difference 19-20 Budget vs. Actual	Proposed 2020-2021 Budget	
RS Stamp Expenses	\$100.00	\$165.64	-\$65.64	\$150.00	
Study Guide Expenses	\$100.00	\$150.00	-\$50.00	\$100.00	
TOTAL EXPENSES	\$20,810.00	\$14,710.94	\$6,099.06	\$19,610.00	
TOTAL REVENUE-EXPENSES	\$0.00	\$2,756.06		\$0.00	
ACCOUNT BALANCES REPORT - As of 6/10/20					
	Balance				
Savings Account	\$15,419.38				
Checking Account Balance	\$1,788.16				
TOTAL ACCOUNT BALANCE	\$17,207.54				

WSBRS PROPOSED BYLAWS CHANGE-ANNUAL MEETING 2020

ARTICLE VII

Registration Policies and Procedures

Section 3

Current Bylaws:

Section 3: Classes of Membership. There shall be four classes of membership as follows:

- a. "Regular Member": A Regular Member shall be defined as any member currently registered and in good standing with the Board including current in the continuing education units required by Section 10 of Article VII of the Bylaws and current in payment of license renewal fees. A Regular Member may use the initials "R.S."

Proposed Bylaws:

Section 3: Classes of Membership. There shall be four classes of membership as follows:

- a. "Regular Member": A Regular Member shall be defined as any member currently registered and in good standing with the Board including current in the continuing education units required by Section 10 of Article VII of the Bylaws and current in payment of license renewal fees. A Regular Member may use the initials "R.S." (Registered Sanitarian) or "R.E.H.S." (Registered Environmental Health Specialist). "R.S." (Registered Sanitarian) and "R.E.H.S." (Registered Environmental Health Specialist) are synonymous terms. The use of the terms "R.S." and/or "Registered Sanitarian" throughout these bylaws is understood to have equal application to "R.E.H.S." and "Registered Environmental Health Specialist".